IMPORTANT REMINDER

- Student are not allowed to change their course once PTPTN loan approved.
- PTPTN loan exemption will only applicable for students whose received First Class Degree with CGPA 3.7 and above.
- Any upgraded First Class (CGPA below 3.7) will not be considered for the exemption.

PTPTN LOANS RULES AND REGULATIONS

- Malaysia citizen
- Age below 45 years old
- Programme duration must be more than 1 year
- Degree Level 3 student are not eligible to apply
- Registered and started the intake
- Loan is not provided for Foundation Programme
- Loan is only available for FULL TIME programme

GUIDELINE HOW TO APPLY PTPTN LOAN ONLINE

APPLICATION

1) Student required to open CIMB Saving Account (under student name)
2) Student required to open SSPN Account (Skim Simpanan Pendidikan Nasional) at Maybank ONLY costs at RM20.00.
3) Student required to get PIN Number for PTPTN application at Bank Simpanan Nasional (BSN) costs at RM5.00.
4) Student may proceed for online application at www.ptptn.gov.my/gateway following the submission schedule as below :

   - 1ST MARCH until 15TH MARCH
   - 1ST JUNE until 15TH JUNE
   - 1ST OCTOBER until 15TH OCTOBER
   - 1ST DECEMBER until 30th DECEMBER

5) Students are advised to check details before submission. Please do not hesitate to come and see the respective person in charge for PTPTN (Mr. Hafiz or Ms Hasnita) at Student Services.
6) Kindly check the status of your PTPTN online application pre-approval 6 working days after the closing date of submission.
7) Student required accepting the PTPTN loans offer in the online system and printing out the hardcopies document.
8) Student will be informed accordingly for the hardcopies and supporting documents submission which will be announced in the Webspace after getting the pre-approval.

COURSE FEE PAYMENT OPTIONS

- Student in the process to apply for PTPTN loan shall be registered under the semester or monthly installment fee payment scheme and required to pay initial fees
- Student must continue paying their monthly installment dues as normal until PTPTN application is approved
- Estimated time to get the first payment upon PTPTN pre-approval is around 2 months
- PTPTN will only disburse the payment for student who obtained minimum GPA 2.00 and above for every semester
- Student who failed to get the GPA 2.00 will not receive the PTPTN loan and will have to make own arrangement to pay for the course fees
- Payment schedule for PTPTN disbursement is only twice a year (April & November for every year)
- Maximum PTPTN Limit reduced by 15% for all Private Universities/Colleges programmes. (E.g: Previous Limit for Diploma was RM8,000 /year. To be reduced to RM6,800/year)

INTRODUCTION OF NEW CATEGORY FOR FUNDING BASED ON THE FOLLOWING:

- Maximum Limit – for those who are BRIM recipient or who’s parent are BRIM recipient only (<=RM 3000 household income)
- 75% of Max Limit – for applicant who’s family income is not more than RM8,000 a month. (RM 3000-8000 household income)
- 50% of Max Limit – for applicant who’s family income is more than RM8,000 a month. (RM8000+ household income)

<table>
<thead>
<tr>
<th></th>
<th>Diploma</th>
<th>Degree</th>
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</thead>
<tbody>
<tr>
<td>Maximum (RM)</td>
<td>6,800.00/year</td>
<td>13,600.00/year</td>
</tr>
<tr>
<td>75% of Max (RM)</td>
<td>5,100.00/year</td>
<td>10,200.00/year</td>
</tr>
<tr>
<td>50% of Max (RM)</td>
<td>3,400.00/year</td>
<td>6,800.00/year</td>
</tr>
</tbody>
</table>
CASES OF REJECTION

- Online application might be rejected by PTPTN because of the following reason:
  - Wrongly choosing IPTS or institution name
  - Those who are transferring from other colleges which applying PTPTN loan for the same level

- Upon submission of hardcopies document, PTPTN might reject because of the following reason:
  - Not fulfilling the PTPTN academic requirement such as Mathematics not credit if student apply for B Sc IT related courses, Diploma CGPA below 2.50 or 2.00 (different academic requirement depending on courses)
  - Missing out some of supporting document

ACADEMIC REQUIREMENT

1) DIPLOMA PROGRAMME

a) Diploma in Business with IT / Diploma in Accounting / Diploma in Business Administration
   ➢ 3 credits in SPM + pass in Bahasa Melayu

b) Diploma in Electrical & Electronic Engineering
   ➢ 3 credits in SPM including Maths and good result in Physics & pass in Bahasa Melayu

c) Diploma in Information & Communication Technology
   ➢ 3 credits in SPM including Maths + pass in Bahasa Melayu

2) DEGREE PROGRAMME (for all B Sc / IT related courses)

a) STPM
   ➢ 2 subjects with CGPA 2.00 and above including Pengajian Am
   ➢ 5 credits in SPM including Maths credit & pass in Bahasa Melayu

b) A Level
   ➢ 2 principle passes
   ➢ 5 credits in SPM & pass in Bahasa Melayu

c) FOUNDATION (from APU or other institution)
   ➢ Pass in related Foundation Programme (min CGPA 2.00)
   ➢ 5 credits in SPM & pass in Bahasa Melayu

d) DIPLOMA (from APU or other institution)
   ➢ Pass in related Diploma Programme with min CGPA 2.50
   ➢ 3 credits in SPM including Maths & pass in Bahasa Melayu

3) DEGREE PROGRAMME (for all B A / Business programme)

a) STPM
   ➢ 2 subjects with CGPA 2.00 and above including Pengajian Am
   ➢ 5 credits in SPM & pass in Bahasa Melayu

b) A Level
   ➢ 2 principle passes
   ➢ 5 credits in SPM & pass in Bahasa Melayu

c) FOUNDATION (from APU or other institution)
   ➢ Pass in related Foundation Programme (min CGPA 2.00)
   ➢ 5 credits in SPM & pass in Bahasa Melayu

d) DIPLOMA (from APU or other institution)
   ➢ Pass in related Diploma Programme with min CGPA 2.00
   ➢ 3 credits in SPM including Maths & pass in Bahasa Melayu

f) Others
   ➢ Kindly see us for further details

4) DEGREE PROGRAMME (for all B Eng / Engineering programme)

a) STPM
   ➢ 2 subjects with CGPA 2.00 and above including good result in Maths and Physics
   ➢ 5 credits in SPM including Maths and good result in Physics & pass in Bahasa Melayu

b) A Level
   ➢ 2 principle passes and good result in Maths & Physics
   ➢ 5 credits in SPM including Maths and good result in Physics & Bahasa Melayu is pass

c) FOUNDATION (from APU)
   ➢ Pass in related Foundation Programme (min CGPA 2.00)
   ➢ 5 credits in SPM including Maths and good result in Physics & pass in Bahasa Melayu

d) DIPLOMA or Higher National Diploma (from APU or other institution)
   ➢ Pass in related Diploma Programme with min CGPA 2.00
   ➢ 3 credits in SPM including Maths & good result in Physics & pass in Bahasa Melayu

f) Others
   ➢ Kindly see us for further details
**IMPORTANT:** All supporting document must be in A4 size paper.

**IMPORTANT CHECKLIST BEFORE STUDENT CAN APPLY ONLINE**

- PTPTN PIN number from Bank Simpanan Nasional
- CIMB Saving Account No
- Student email address
- Parent particular (full name, IC number, EPF number, Income Tax number, income per month - gross & net pay after deduction must be the same as in the salary slip)
- SPM / STPM / UEC / A Level / Foundation (CGPA) / Diploma result (CGPA)
- Course Info – Diploma or Degree (kindly refer as above)
- Intake date – must be same with the offer letter
- Matriks No : Student ID No. eg TP012241

**AGREEMENTS AND SUPPORTING DOCUMENTS (HARD COPIES) – AFTER GETTING ONLINE PRE-APPROVAL**

1. 2 duty stamps - (RM10 each for both loan agreements)
2. Complete the agreements 2 set (sign and write date on the required fields-use black ball pen for both).
3. Date must be same for both agreements.
4. For the WITNESS section @SAKSI PERJANJIAN, you must get a signature from professional field such as PRINCIPAL (SECONDARY SCHOOL) AND HEAD MASTER (PRIMARY SCHOOL)
5. Student’s IC copy (front and back in one page)
6. Offer Letter – which will be prepared by APU PTPTN staff
7. SPM certificate – SPM slip can be use if not more than 2 years
8. STPM / UEC / A LEVEL / Foundation / Diploma Certificate & Transcripts (need completion letter if no certificate attached)
9. CIMB Account book / statement copy/ bank slip when opening CIMB account
10. Salary slip (latest) / Income Tax Form (latest)/ Kad Pesara or Borang Pengesahan Pendapatan (parent with no proof of income and if not working)
11. Death certificate or Letter from High Court if parent is missing in action
12. Copy of semester result (if application is made during 2nd semester of studies)

**COURSE AND INSTITUTION DETAILS**

**NAME INSTITUSI : ASIA PACIFIC UNIVERSITY OF TECHNOLOGY & INNOVATION (APU)**

**COURSE NAME FOR DIPLOMA SEPENUH MASA**

<table>
<thead>
<tr>
<th>No</th>
<th>Course Name</th>
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<tbody>
<tr>
<td>1</td>
<td>Diploma in Information &amp; Communications Technology (with specialism in Software Engineering)</td>
</tr>
<tr>
<td>2</td>
<td>Diploma in Business with Information Technology</td>
</tr>
<tr>
<td>3</td>
<td>Diploma in Business Administration</td>
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<tr>
<td>4</td>
<td>Diploma in Accounting</td>
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</tbody>
</table>

**NAME INSTITUSI : INSTITUT TEKNOLOGI MAKLUMAT ASIA PASIFIK (APIIT)**

**COURSE NAME FOR DIPLOMA SEPENUH MASA**

<table>
<thead>
<tr>
<th>No</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Diploma in Electrical &amp; Electronic Engineering</td>
</tr>
<tr>
<td>2</td>
<td>Diploma in Information Technology Management</td>
</tr>
</tbody>
</table>

**NAME INSTITUSI : INSTITUT TEKNOLOGI MAKLUMAT ASIA PASIFIK (APIIT)**

**COURSE NAME FOR IJAZAH SEPENUH MASA**

<table>
<thead>
<tr>
<th>No</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>B Sc (Hons) In Computing 3+0 In Collaboration With Staffordshire University, UK</td>
</tr>
<tr>
<td>2</td>
<td>Bachelor Of Science (Hons) In Electronic Commerce 3+0 In Collaboration With Staffordshire University, UK</td>
</tr>
<tr>
<td>3</td>
<td>Bachelor Of Science (Hons) In Business Information Technology 3+0 In Collaboration With Staffordshire University, UK</td>
</tr>
<tr>
<td>4</td>
<td>Bachelor Of Science (Hons) In Business Computing 3+0 In Collaboration With Staffordshire University, UK</td>
</tr>
<tr>
<td>5</td>
<td>BA (Hons) In Advertising And Brand Management 3+0 In Collaboration With Staffordshire University, UK</td>
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<tr>
<td>6</td>
<td>B Sc (Hons) In Cyber Security</td>
</tr>
<tr>
<td>No</td>
<td>Course Name</td>
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<td>----</td>
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</tr>
</tbody>
</table>
| 1  | B Sc (Hons) in Information Technology  
| 2  | B Sc (Hons) in Enterprise Computing |
| 3  | B Sc (Hons) in Software Engineering |
| 4  | B Sc (Hons) in Internet Technology |
| 5  | B Sc (Hons) in Multimedia Technology |
| 6  | B Sc (Hons) in E-Commerce Technology |
| 7  | B Sc (Hons) in Technopreneurship |
| 8  | B Sc (Hons) in Computer Games Development |
| 9  | B Sc (Hons) in Web Media Technology |
| 10 | B Sc (Hons) in Media Informatics |
| 11 | BA (Hons) in Business Management  
    (E-Business, E-Procurement) |
| 12 | BA (Hons) in International Business Management |
| 13 | BA (Hons) in Marketing Management |
| 14 | BA (Hons) in Human Resources Management |
| 15 | BA (Hons) in Accounting & Finance  
    (Forensic Computing, Taxation, Forex and Investment) |
| 16 | BA (Hons) in Media Marketing |
| 17 | BA (Hons) in Tourism Management |
| 18 | BA (Hons) in Services Management |
| 19 | B Sc (Hons) in Computational Mathematics |
| 20 | B Sc (Hons) in Actuarial Studies |
| 21 | B Sc (Hons) in Management Science |
| 22 | Bachelor in Banking and Finance (Hons)  
    (Financial Planning, Investment and Risk Management) |
| 23 | Bachelor in Islamic Banking and Finance (Hons) |
| 24 | BEng (Hons) in Electrical & Electronic Engineering |
| 25 | BEng (Hons) in Telecommunication Engineering |
| 26 | BEng (Hons) in Mechatronic Engineering |
| 27 | B Sc (Hons) in Computer Science |
| 28 | B Sc (Hons) in Industrial Modelling |
| 29 | B Sc (Hons) in Intelligent Systems |
| 30 | Bachelor of Science (Hons) in Insurance |