**PART C: ACADEMIC BACKGROUND (from highest to lowest)**

Please list in chronological order all secondary and tertiary studies completed. Please attach copies of your certificates and the transcripts of all results obtained for your highest level of study, plus a certified translation if the originals are not in English.

<table>
<thead>
<tr>
<th>Qualification</th>
<th>Name of School / College / University</th>
<th>Year completed</th>
<th>Result</th>
<th>Actual</th>
<th>Forecast</th>
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**PART D: MEDICAL DISCLOSURE**

1. Do you have any special / medical condition that requires the attention of the University? [ ] Yes [ ] No
   
   If yes, please indicate below:
   - [ ] Allergies
   - [ ] Anaemia
   - [ ] Asthma
   - [ ] Colour Blindness
   - [ ] Epilepsy
   - [ ] Heart Disease

2. Have you had any history of Mental / Psychiatric conditions? [ ] Yes [ ] No

3. Others (please give details)

**Note (for International Students Only):**

1. It is compulsory for all international students to purchase a health care plan and keep it valid throughout your academic study at APU. This will need to be purchased from EMGS.
2. Students from Yellow Fever Endemic Zone and other affected areas are required to have an International Health Certificate showing Yellow Fever Vaccination.

**PART E: GENERAL STUDIES SUBJECTS OR MATA PELAJARAN UMUM (MPU) - COMPULSORY FOR ALL STUDENTS**

The Ministry of Education Malaysia requires students to take the following subjects during the course of their studies. If you have sat for and passed / completed, whilst as a student in Malaysia, any of the following compulsory subjects at Pre-University or tertiary level, please mark ☑ in the appropriate box(es).

<table>
<thead>
<tr>
<th>Level</th>
<th>Module Name</th>
<th>MPU Module Code</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate</td>
<td>Malaysian Studies 1</td>
<td>MPU1153-MLY1</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Bahasa Melayu Komunikasi 1</td>
<td>MPU1132-BMK1</td>
<td></td>
</tr>
<tr>
<td>Diploma</td>
<td>Malaysian Studies 2</td>
<td>MPU2163-MLY2</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Bahasa Melayu Komunikasi 1</td>
<td>MPU2133-BMK1</td>
<td></td>
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<tr>
<td></td>
<td>Co-Curriculum</td>
<td>MPU2412-CC1</td>
<td></td>
</tr>
<tr>
<td>Degree</td>
<td>Ethnic Relations</td>
<td>MPU3113-HE</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Malaysian Studies 3</td>
<td>MPU3173-MLY3</td>
<td></td>
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<td></td>
<td>Islamic Civilisation &amp; Asian Civilisation</td>
<td>MPU3123-TITAS</td>
<td></td>
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<tr>
<td></td>
<td>Bahasa Melayu Komunikasi 2</td>
<td>MPU3143-BMK2</td>
<td></td>
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<tr>
<td></td>
<td>Co-Curriculum</td>
<td>MPU3416-CC2</td>
<td></td>
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</tbody>
</table>

Other subjects that are not in above list (please indicate the subject name):

MPU Compulsory Subjects completed at (if applicable):

Name of the institution

In order to be considered for exemption for MPU Compulsory Subjects, please submit certified MPU Academic result & syllabus from your previous institution together with this form.

**Declaration:**

I, ____________________________, declare that all the particulars provided in this form are complete and correct. I have also understood that I need to complete MPU subjects in order to graduate from APU.

Signature: ___________________________ Date: ___________________________

**For Office Use Only**

Exemption: [ ] Approved [ ] Rejected [ ] Other

Remarks: ___________________________ Date: ___________________________

Signature: ___________________________ Date: ___________________________
PART F: PERSONAL STATEMENT
Please give your reasons for choosing Asia Pacific University of Technology & Innovation (APU) to further your study.
(Continue on a separate sheet if required)

PART G: ENGLISH LANGUAGE PROFICIENCY

English was the language of instruction in my previous completed studies □ Yes □ No
I hold / have completed the English language qualification(s) listed below:

<table>
<thead>
<tr>
<th>Name of Test / Examination</th>
<th>Name of School / College / University</th>
<th>Date (to be) Taken</th>
<th>Results (if known)</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

PART H: MALAYSIAN IMMIGRATION INFORMATION

Are you currently holding any type of Malaysian Immigration Pass / Visa?
□ Yes □ No

If yes, type of Immigration Pass / Visa:
□ Social Visit □ Student □ Dependent □ Diplomatic

Expiry date of immigration Pass / Visa held (dd/mm/yy) □ □ □ □ □ □

(Those transferring from other Institutions / Colleges / Universities in Malaysia and holding a Student Pass / Visa or Dependent Pass will need to provide the School Leaving Certificate / Testimonial, Release Letter, Results and Attendance Report / Letter from the Institution)

If you are a student / former student of any Institution / College / University in Malaysia, please fill in the following:

Course:

Institution / College / University:

Duration studied there: ______ year(s)

PART I: ACCOMMODATION & ARRIVAL ARRANGEMENTS

Do you require APU to arrange your accommodation?
□ Yes □ No, I will arrange for my own accommodation

If yes, please fill up the Accommodation Application Form.

Do you wish for APU to arrange to pick you up from the airport? (only applicable for new applicants) **
□ Yes □ No

** Note:
1. This service is only available to students who hold a Valid Visa Approval Letter issued by Malaysian Immigration and who enter Malaysia via Kuala Lumpur International Airport (KUL/ KUL2/LCCT).
2. Notice for airport pick-up must be given at least 7 working days in advance by emailing the details to arrivals@apu.edu.my.
3. APU may not be able to arrange for airport pick-up and immigration clearance should the required notice period not be provided.
PART I: CONDITIONS FOR ENROLMENT AND FEE REFUND POLICY

1. Fees for the academic year are as set out in the fee schedule.
2. Payment by crossed cheque, money order or bank draft is to be made payable to Asia Pacific University Sdn Bhd.
3. The Visa processing fees and administrative charges for International students will not be refunded in the event the student withdraws from the programme for any reason.
4. Fee payment refunds are governed by the Refund and Fees Policy as stated in the Fee Guide. If your visa is refused by Immigration, your fee payment will be refunded after the deduction for visa processing and administrative charges paid by APU.
5. Students must abide by all academic, administrative and examination rules and regulations and policies at APU.
6. APU reserves the right to use your personal information in order to carry out its responsibilities in your personal and / or academic interest as a student of APU. The scope of usage of this information may include the publishing of good examination results, the award of a prize or scholarship or otherwise.

PART K: IMPORTANT CHECKLIST

<table>
<thead>
<tr>
<th>Malaysian Applicants</th>
<th>International Applicants</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Completed all sections of this application form (where applicable)</td>
<td>□ Completed all sections of this application form (where applicable)</td>
</tr>
<tr>
<td>□ Attached certified certificates / testimonials</td>
<td>□ 2 sets of passport copies all pages including blank pages (Please ensure the copies are clearly copied and all page number can be seen clearly)</td>
</tr>
<tr>
<td>□ Attached certified forecast / trial results</td>
<td>□ Attached certified copies of secondary or secondary vocational school results / transcripts from high school or / and other higher institutions of learning (if the documents are not in English Language, please provide certified English translations)</td>
</tr>
<tr>
<td>□ Attached photocopy of IC / Passport (1 copy)</td>
<td>□ 4 coloured passport-size photos with blue colour background (3.5cm x 5cm)</td>
</tr>
<tr>
<td></td>
<td>□ EMGS visa processing fees and administrative charges</td>
</tr>
</tbody>
</table>

PART L: DECLARATION

1. I declare that all the particulars provided in this form are complete and correct. I understand that should any information in this form be found to be inaccurate / incomplete my registration may be terminated by the University.
2. I agree to abide by APU’s Professional Code of Conduct, rules, regulations and policies.
3. I hereby agree to give consent to APU to release my academic reports / results and attendance reports to my parents / guardians / sponsors as part of the APU’s policies.
4. I have also read and understood APU’s refund policy which is stated in the Fee Guide.
5. I undertake to ensure that all fees are paid by the specified due dates, and failing which I agree to pay any late payment and / or administrative charges incurred after the due dates. If the fees are not received within 21 days from the due date, I understand that I may not be allowed to use the facilities at APU.
6. I hereby give permission to APU for the use of photographs, images and videos in publicity and promotional material and to release relevant information to our University Partners, Career Centre, Alumni and any Government bodies or agencies as required.

Dengan ini saya memberi kebenaran kepada APU untuk kegunaan cambar imej dan video dalam publisiti dan kegiatan promosi dan untuk memberikan maklumat yang relevan kepada institusi yang berkerjasama dengan University, Kampus, Alumni dan mana-mana badan kerajaan atau agensi-agensi seperti yang dihendaki.

7. By providing my personal data I consent to receiving information on courses, programmes and events that may benefit me.

Demikian penyediaan data peribadi saya, saya bersetuju untuk memerlukan maklumat mengenai kursus-kursus, program dan acara yang boleh memberi manfaat kepada saya.

Signature: __________________________ Name: __________________________ Date: __________________________

FOR OFFICE USE ONLY: FEE PAYMENT DETAILS

Payment upon registration:
1. Registration Fee
2. Course Fee
3. Library Deposit (refundable)
4. Library Fee
5. Engineering Laboratory Deposit (refundable)
6. Student ID Card
7. EMGS Fees (for International students only)
8. Personal Bond (for International students only)
9. Others ______________________________________

Total fees paid upon registration __________________________

Mode of payment: □ Cash □ Cheque □ Others __________________________

(upon registration)

Payment option: □ Full payment
□ Installment - Semester
□ Installment - Monthly (for Malaysian Applicants only)

Note:
1. Payment by cheque / Bank Draft is to be made payable to:
Asia Pacific University Sdn Bhd.
2. For payments made by cheque, please indicate:
Bank: __________________________
Cheque No: __________________________

Registered by: __________________________ Data input in GIMS by: __________________________
Date: __________________________
Registration checked & approved by: __________________________
Date: __________________________

PRIVACY STATEMENT

The purpose of requesting the personal data in this form is to assist us in processing your course or programme application and for statistical and information purposes. If you choose not to complete all the required sections or do not provide all the required information, it may not be possible to process your application. Access to the personal data you provide will be strictly on a need-to-know basis. By providing the personal data on this form, you give your consent to allow personal data and information to be processed securely and confidentially. Tujuan kami meminta segala data peribadi anda di dalam borang ini adalah untuk membantu kami dalam memproses kursus atau permohonan program dan untuk tujuan statistik dan maklumat. Jika anda memilih untuk tidak melengkapi semua bahan yang diperlukan atau tidak menyerahkan semua maklumat yang diperingkat, kami tidak dapat memproses perkenalian anda. Kami hanya akan rujuk data peribadi anda untuk menghentikan segala maklumat yang perlu dihantar. Dengan mengisi maklumat peribadi anda dalam borang ini, anda memberikan persetujuan untuk membenarkan data peribadi dan maklumat diperbaharui dengan selamat dan sulit.