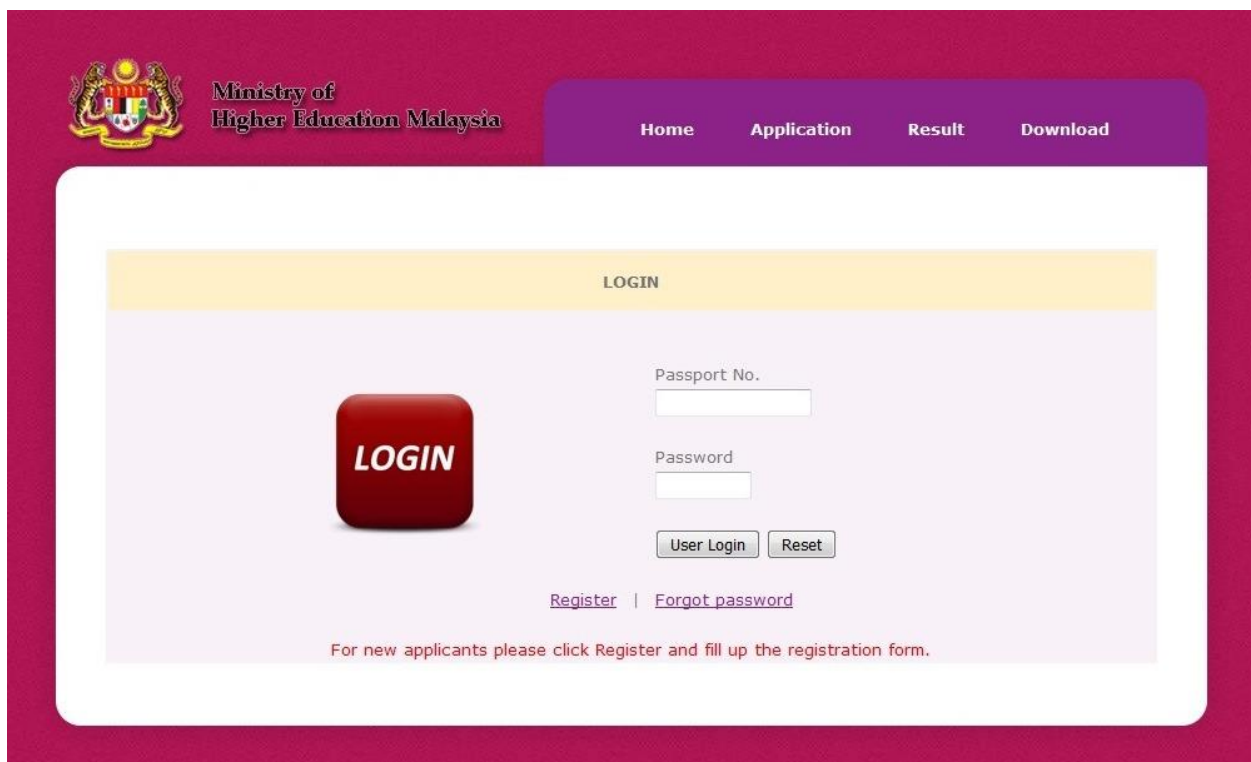


# STEP-BY-STEP MANUAL ON APPLICATIONS FOR MALAYSIA INTERNATIONAL SCHOLARSHIP (MIS) 2016

1. Login to MIS website at <https://biasiswa.mohe.gov.my/INTER/login.php> and key in your “Passport No.” and “Password” in the respective fields and click “User Login” button.



2. Fill up the respective sections in this page.

- Select the respective “Level of Study” based on the course you are applying for (Eg: “Master” if you are applying for a Master Degree programme).
- Choose the Country of your origin.
- Fill up the fields under the “Course Info” section and choose “ASIA PACIFIC UNIVERSITY OF TECHNOLOGY AND INNOVATION (APU) MALAYSIA” as your “Option 1”.
- Fill up the respective fields under the “Proficiency in Languages” section.

 Ministry of Higher Education Malaysia Logout

PASSPORT NO :   
SCHOLARSHIP : MALAYSIAN INTERNATIONAL SCHOLARSHIP (MIS)

**APPLICATION INFO**

Level Of Study: MASTER  
Country: BRAZIL

**COURSE INFO**

Course Applied: BUSINESS ADMINISTRATION  
Name Of University In Malaysia:  
Option 1: ASIA PACIFIC UNIVERSITY OF TECHNOLOGY & INNOVATION (APU) MALAYSIA  
Option 2: - Select -  
Option 3: - Select -  
Commencement Date: 02-05-2016 (please choose year /month/day sequence)  
Session: Semester 1 2016/2017

**PROFICIENCY IN LANGUAGES**

IELTS: YES


IELTS	Speaking	Listening	Writing	Reading	Average	Date Taken
IELTS	7.0	6.5	7.0	7.0	7.0	16-02-2016

TOEFL: NO

Bahasa Malaysia (Malay Language)	Spoken	Written
Bahasa Malaysia (Malay Language)	NIL	NIL

Mother-Tongue: Portuguese

3. Fill up your personal particulars, mailing and communication address and emergency contact details.



Ministry of  
Higher Education Malaysia

Logout

PASSPORT NO :

SCHOLARSHIP : MALAYSIAN INTERNATIONAL SCHOLARSHIP (MIS)

### PARTICULARS OF APPLICANT

Family Name (Surname)

First Names

Other Name

Date Of Birth

Age 36 Years

Gender

Expiry Date of Passport

Airport Of Departure To Malaysia

Country of Birth

Nationality (Citizenship)

Religion

Marital Status

Number Of Children

### MAILING AND COMMUNICATION ADDRESS

Applicant Postal Address  
(For Notification Of Result)

Postal Address Line 1

Postal Address Line 2

Postal Zip Code

Country

Applicant Office Name

Applicant Office Address

Office Address Line 1

Office Address Line 2

Office Zip Code

Country

Office Telephone

Office Telefax

Phone (Home)

Phone (Mobile)

E-mail

*Please verify e-mail address you enter in Registration*

### EMERGENCY CONTACT PERSON

Name

Relation

Phone

E-mail

Address


Emergency Address Line 1

Emergency Address Line 2

Emergency Zip Code

Country

4. There are 6 sections that require your input on this page. Following are screenshots of what will be asked for when you click each of the buttons.

 **Ministry of  
Higher Education Malaysia** **Logout**

PASSPORT NO : F [REDACTED]  
SCHOLARSHIP : MALAYSIAN INTERNATIONAL SCHOLARSHIP (MIS)

**EDUCATION**  
*(list in order of time, starting with last institution attended)  
in chronological order...please click add button*

No.	Institution And Place Of Study	Major Field Of Study	Year Of Study	Level	Grade Or CGPA	Add
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**ACADEMIC AND FINANCIAL AWARDS**  
*(e.g. Honours, distinction, nobel prize, scholarship) won in the last 3 years. Please list in chronological order.*

No.	Year	Type of Award <i>(For scholarship obtained, please indicate tenure and value of award)</i>	Add
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**OTHER ACTIVITIES** *(curricular activities)*

No.	Date / Duration	Brief Description	Position Held	Add
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**PREVIOUS RESIDENCE IN FOREIGN COUNTRY**

No.	Country	Year	Length of Stay	Add
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Have you participated in any training programme in Malaysia before:

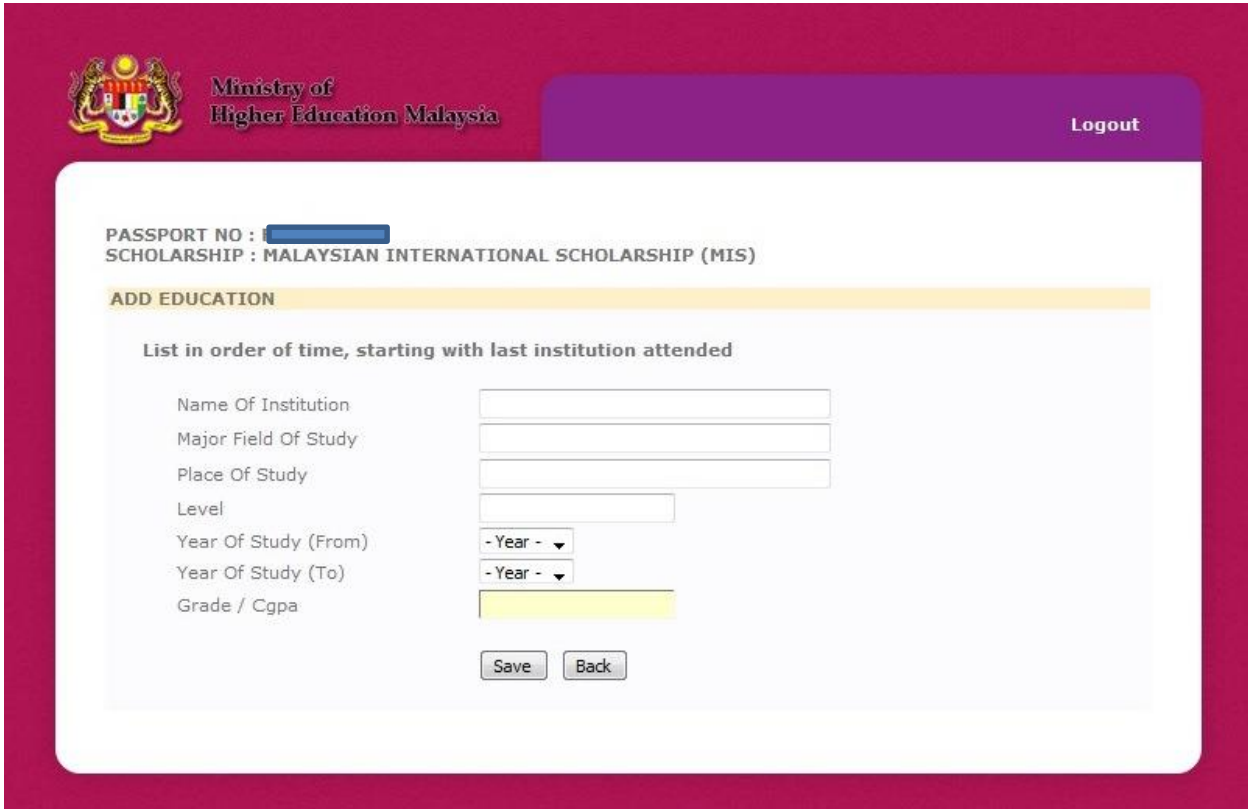
No.	Name of Programme	Organizer	Year	Attachment	Add
-----	-------------------	-----------	------	------------	-----

Have you participated in MTCP short courses in Malaysia:

No.	Name of Programme	Organizer	Year	Attachment	Add
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## Education

a) Under “Education”, please provide details of your educational qualifications



The screenshot shows the Ministry of Higher Education Malaysia portal. At the top left is the national emblem and the text "Ministry of Higher Education Malaysia". At the top right is a "Logout" button. Below the header, the user's "PASSPORT NO" is partially obscured by a blue box, and the "SCHOLARSHIP" is listed as "MALAYSIAN INTERNATIONAL SCHOLARSHIP (MIS)". A yellow banner reads "ADD EDUCATION". Below this, the instruction "List in order of time, starting with last institution attended" is displayed. The form fields include: "Name Of Institution" (text input), "Major Field Of Study" (text input), "Place Of Study" (text input), "Level" (text input), "Year Of Study (From)" (dropdown menu with "- Year -"), "Year Of Study (To)" (dropdown menu with "- Year -"), and "Grade / Cgpa" (text input). At the bottom of the form are "Save" and "Back" buttons.

b) Under “Academic and Financial Awards”, please provide details of your educational qualifications



The screenshot shows the Ministry of Higher Education Malaysia portal. At the top left is the national emblem and the text "Ministry of Higher Education Malaysia". At the top right is a "Logout" button. Below the header, the user's "PASSPORT NO" is partially obscured by a blue box, and the "SCHOLARSHIP" is listed as "MALAYSIAN INTERNATIONAL SCHOLARSHIP (MIS)". A yellow banner reads "ADD ACADEMIC AND FINANCIAL AWARDS". Below this, the instruction "List in order of time, starting wit last institution attended" is displayed. The form fields include: "Year" (dropdown menu with "- Year -") and "Type Of Award" (text input). At the bottom of the form are "Save" and "Back" buttons.

c) Under "Other Activities", please provide details as requested, if applicable.

The screenshot shows the Ministry of Higher Education Malaysia portal. At the top left is the national emblem and the text "Ministry of Higher Education Malaysia". At the top right is a "Logout" button. Below the header, the user's "PASSPORT NO" is partially redacted with a blue box, and the "SCHOLARSHIP" is identified as "MALAYSIAN INTERNATIONAL SCHOLARSHIP (MIS)". A yellow banner reads "ADD OTHER ACTIVITIES (CURRICULAR ACTIVITIES)". Below this, the instruction "List in chronological order" is displayed. The form contains four input fields: "Start Date", "End Date", "Brief Description", and "Position Held". At the bottom of the form are "Save" and "Back" buttons.

d) Under "Residence in Foreign Country", please provide details as requested, if applicable.

The screenshot shows the Ministry of Higher Education Malaysia portal. At the top left is the national emblem and the text "Ministry of Higher Education Malaysia". At the top right is a "Logout" button. Below the header, the user's "PASSPORT NO" is partially redacted with a blue box, and the "SCHOLARSHIP" is identified as "MALAYSIAN INTERNATIONAL SCHOLARSHIP (MIS)". A yellow banner reads "ADD PREVIOUS RESIDENCE IN FOREIGN COUNTRY". Below this, the form contains three input fields: "Country" (a dropdown menu with "- Select -"), "Year" (a dropdown menu with "- Year -"), and "Length Of Stay" (a text input field). At the bottom of the form are "Save" and "Back" buttons.

- e) Under “Training Programme in Malaysia”, please provide details as requested, if applicable.

PASSPORT NO : [REDACTED]  
 SCHOLARSHIP : MALAYSIAN INTERNATIONAL SCHOLARSHIP (MIS)

**ADD TRAINING PROGRAMME IN MALAYSIA**

Please state name of programme,organizer and year

Year: - Year -  
 Name Of Programme: [REDACTED]  
 Organizer: [REDACTED]  
 Attachment: [Browse...] No file selected. (.pdf)(400KB)

[Save] [Back]

- f) Under “Academic and Financial Awards”, please provide details as requested, if applicable.

PASSPORT NO : [REDACTED]  
 SCHOLARSHIP : MALAYSIAN INTERNATIONAL SCHOLARSHIP (MIS)

**EDUCATION**  
*(list in order of time, starting with last institution attended) in chronological order...please click add button*

No.	Institution And Place Of Study	Major Field Of Study	Year Of Study	Level	Grade Or CGPA	Add
1	ASIA PACIFIC UNIVERSITY MALAYSIA	IT MANAGEMENT	2009 TO 2012	MASTERS	3.67	[X]

**ACADEMIC AND FINANCIAL AWARDS**  
*(e.g. Honours,distinction,nobel prize,scholarship) won in the last 3 years. Please list in chronological order.*

No.	Year	Type of Award <i>(For scholarship obtained, please indicate tenure and value of award)</i>	Add
			[Add]

**OTHER ACTIVITIES** *(curricular activities)*

No.	Date / Duration	Brief Description	Position Held	Add
				[Add]

**PREVIOUS RESIDENCE IN FOREIGN COUNTRY**

No.	Country	Year	Length of Stay	Add
				[Add]

Have you participated in any training programme in Malaysia before:

No.	Name of Programme	Organizer	Year	Attachment	Add
					[Add]

Have you participated in MTCP short courses in Malaysia:

No.	Name of Programme	Organizer	Year	Attachment	Add
					[Add]

[Back] [Save & Next]

- g) This is where you will need to justify your interest to study in Malaysia under the MIS Scholarship. Please fill up the “Field of Study” with details on reasons of applying to this course, your main areas of interest within the programme area giving relevance to your future career plans, and also give details about your proposed research project.

PASSPORT NO :

SCHOLARSHIP : MALAYSIAN INTERNATIONAL SCHOLARSHIP (MIS)

**FIELD OF STUDY**

*In an essay of up to 200 words, describe the reasons for applying to this course, your main fields of interest within the programme and relate this to your future career plan.*

**Write an Essay (Description / Abstract) :**

200 characters left

**Please attach - (more than 200 words)**

No file selected.

*(.pdf)(400KB)*

**RESEARCH / PROJECT**

*(For thesis based programme only)*

**Research Title**

500 characters left

**Name of Supervisor**

200 characters left

**Proposed Faculty and University**

500 characters left

**Problem Statement**

3000 characters left

**Hypothesis**

2000 characters left



**Expected Impact of Research Project**

3000 characters left

**Summary of Research Contribution**

2000 characters left

[Back](#)

[Save & Next](#)

5. Please provide details of your Referees/Appraisers and current and past working experience. It is vital that you provide accurate information here so that scholarship applications evaluation committee can contact if required.

PASSPORT NO :

SCHOLARSHIP : MALAYSIAN INTERNATIONAL SCHOLARSHIP (MIS)

### REFEREES / APPRAISERS

Please give details of two (2) people who can act as referees to support your application. You should contact them yourself and enclose the recommendation letter from each referee by uploaded the letter to this ONLINE application form. Please complete their details as stated below:-

Detail of Reference One

Name

Job Title

Organization

Telephone

Fax

E-mail

Detail of Reference Two

Name

Job Title

Organization

Telephone

Fax

E-mail

### WORKING EXPERIENCE

It is important to give complete information. For each post you have occupied, provide details of your duties and relevant sufficient references.

Current Job/Post

Year

Title Of Your Post

Type Of Organization

Name Of Employer

Address Of Employer

Address Line 2

Zip Code

Country

Monthly Salary (USD)

Description of your work including your personal Responsibilities

200 characters left

Previous Job/Post

Year

Title Of Your Post

Type Of Organization

Name Of Employer

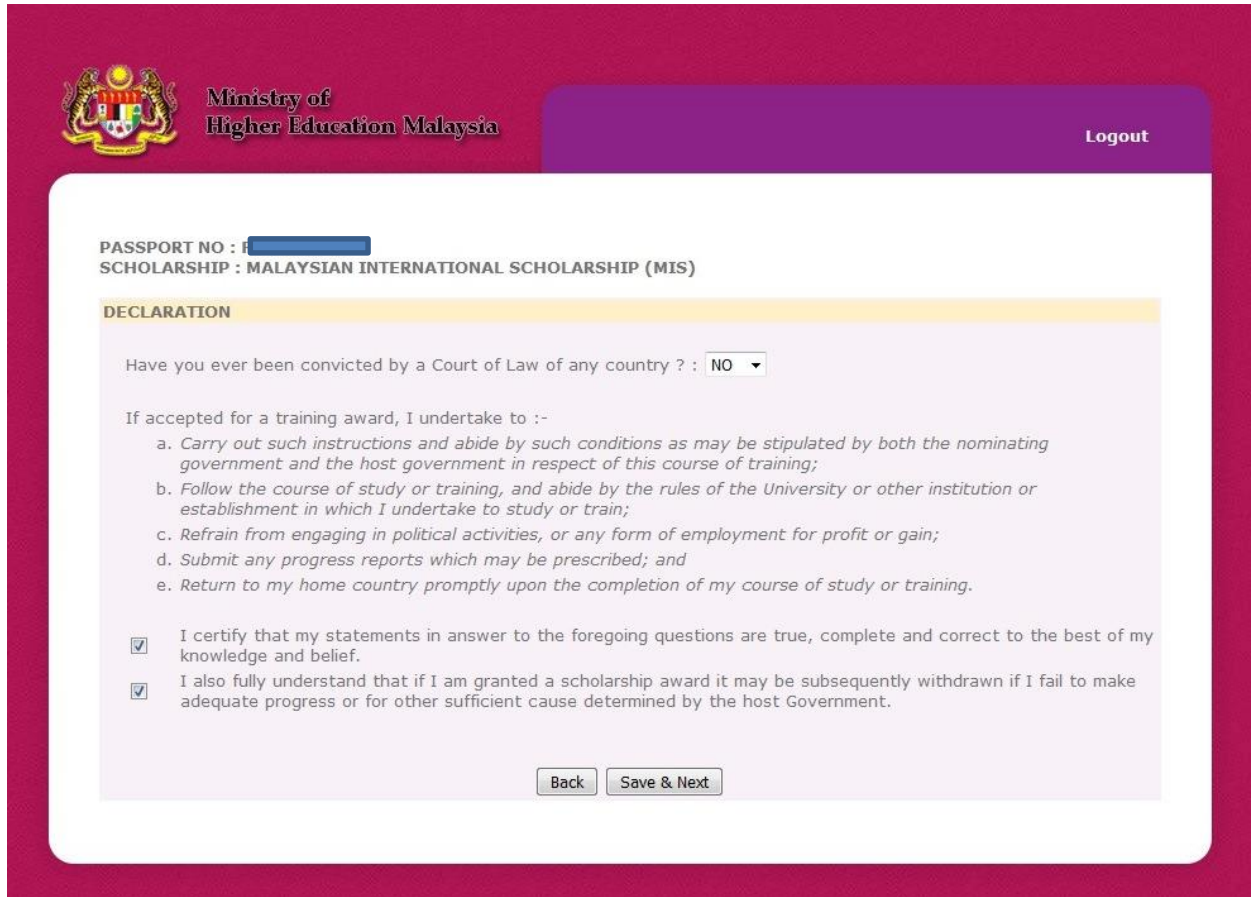
Address Of Employer

Address Line 2

Zip Code

Country

6. Tick the boxes in this screen and Click “Save & Next”, and then confirm your application. You will also be given the option upload any supporting document that you wish to attach together with your application.



The screenshot shows a web application interface for the Ministry of Higher Education Malaysia. At the top left is the national emblem of Malaysia. To its right, the text reads "Ministry of Higher Education Malaysia". In the top right corner, there is a "Logout" button. The main content area is titled "DECLARATION" and contains the following text:

PASSPORT NO : [REDACTED]  
SCHOLARSHIP : MALAYSIAN INTERNATIONAL SCHOLARSHIP (MIS)

**DECLARATION**

Have you ever been convicted by a Court of Law of any country ? :

If accepted for a training award, I undertake to :-

- a. Carry out such instructions and abide by such conditions as may be stipulated by both the nominating government and the host government in respect of this course of training;
- b. Follow the course of study or training, and abide by the rules of the University or other institution or establishment in which I undertake to study or train;
- c. Refrain from engaging in political activities, or any form of employment for profit or gain;
- d. Submit any progress reports which may be prescribed; and
- e. Return to my home country promptly upon the completion of my course of study or training.

I certify that my statements in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief.

I also fully understand that if I am granted a scholarship award it may be subsequently withdrawn if I fail to make adequate progress or for other sufficient cause determined by the host Government.

At the bottom of the form, there are two buttons: "Back" and "Save & Next".

For any further enquiries on MIS application, please contact us at  
[mis\\_apply@apu.edu.my](mailto:mis_apply@apu.edu.my)